



# THE UNIVERSITY OF AGRICULTURE, DERA ISMAIL KHAN

## SITUATIONS VACANT

The University of Agriculture, D.I. Khan invites applications from the Pakistani nationals for the following Faculty and administrative positions (on fixed pay package) purely on contract basis initially for period of one year extendable further on satisfactory performance:

<b>A. Faculty Positions</b>			
<b>S. No</b>	<b>Discipline</b>	<b>Positions</b>	<b>Eligibility</b>
1.	*Allied Health Sciences	a. Assistant Professor (BPS-19) b. Lecturer (BPS-18)	As per the eligibility criteria prescribed by the HEC. *The PMC (erstwhile PMDC) prescribed criteria for respective discipline shall be followed.
2.	Veterinary & Animal Sciences	a. Assistant Professor (BPS-19) b. Lecturer (BPS-18)	
3.	Zoology	a. Assistant Professor (BPS-19) b. Lecturer (BPS-18)	
4.	English	Lecturer (BPS-18)	
5.	Statistics	Lecturer (BPS-18)	
6.	Pakistan Studies	Lecturer (BPS-18)	
<b>B. Administrative/Support/Laboratory Staff</b>			
<b>S. No</b>	<b>Positions</b>		<b>Eligibility</b>
7.	Procurement Officer (BPS-17)		First division Masters or equivalent qualification. OR 2nd Class Masters or equivalent qualification with 05 years practical experience.
8.	Secretary to Vice Chancellor (BPS-17)		First division Master's degree in Human Resource Management/ Business Administration or Economics, or Agricultural Economics with five years experience of a secretarial job in a University or a Government Department or an Autonomous Organization.
9.	Assistant Director QEC (BPS-17)		First division Master's degree in Agricultural Economics, Agriculture, Computer Science, Social Sciences and Management Sciences (16 years) from HEC recognized University/Institution with 02 years relevant experience.
10.	Assistant Director IT (BPS-17)		First division Master's Degree (16 years) in Computer Science/ IT/ OR First division BCS/ B.Tech (Hons) (04years)/ BIT (04 years) degree from HEC recognized University/ Institution with 05 years relevant experience.
11.	Assistant Director ORIC (BPS-17)		First division Master's degree in Agricultural Economics, Agriculture, Computer Science, Social Sciences and Management Sciences (16 years) from HEC recognized University/Institution with 02 years relevant experience.
12.	Assistant Registrar (BPS-17)		First division Master's degree, in Human Resource Management/English; with five years experience of personnel management in a University or a Government Department or an Autonomous Organization.

13.	Assistant Engineer (BPS-17)	First division M.Sc. degree in Civil Engineering from a recognized University, with Five years' Experience of constructing buildings and roads.
14.	Law Officer (BPS-17)	BA/LLB First division or BA/LLB 2 <sup>nd</sup> division with 05 years relevant experience in handling court cases having registered as Advocate with Bar Council.
15.	Transport Officer (BPS-17)	First division Master's degree in Agricultural Mechanization or its equivalent qualification with 05 years relevant experience in a Government Department or an Autonomous Organization.
16.	Demonstrator in Veterinary & Animal Sciences (BPS-17)	First class DVM or equivalent degree recognized from PVMC.
17.	Teaching Assistant in Allied Health Sciences (BPS-17)	First division Masters or BS degree in relevant subject from a recognized university. No 3 <sup>rd</sup> division or Grade D is allowed.
18.	Security Officer (BPS-16)	Master in Public Administration/ LLB in at least 2 <sup>nd</sup> division from a recognized University
19.	Superintendent (BPS-16)	Master's Degree in at least 2 <sup>nd</sup> division and 18 years satisfactory service with at least 5 years service as Assistant in the University. OR Bachelor's Degree in at least 2 <sup>nd</sup> division and 20 years satisfactory service with at least 5 years service as Assistant in the University. OR Intermediate in at least 2 <sup>nd</sup> division and 22 years satisfactory service with at least 5 years service as Assistant in the University. OR Matric in at least 2 <sup>nd</sup> division and 24 years satisfactory service with at least 5 years service as Assistant in the University.
20.	Accountant (BPS-16)	MBA/M.Com in at least 2 <sup>nd</sup> division from a recognized University OR BBA/ B.Com in at least 2 <sup>nd</sup> division from a recognized University with 3 years experience in the relevant field.
21.	Farm/Field Superintendent (BPS-16)	First class DVM or equivalent degree recognized from PVMC.
22.	Senior Clerk (BPS-14)	Intermediate in at least 2 <sup>nd</sup> division with 5 years satisfactory service OR Matric in at least 2 <sup>nd</sup> division with 7 years satisfactory service in the University.
23.	Junior Clerk (BPS-11)	i. Matriculation with 2 <sup>nd</sup> division or equivalent qualification from a recognized Board, and ii. a speed of 30 words per minute in typing
24.	Naib Imam Mosque (BPS-11)	Certificate in Daura-e-Hadith and Qirrat from a recognized Dar-ui-Uloom with 7 years relevant experience in a Mosque. Hafiz of parts of Al-Quran.
25.	Lab Assistant (BPS-07)	F.Sc in at least 2 <sup>nd</sup> Division OR Matric with Science in at least 2 <sup>nd</sup> Division and 7 years experience in the relevant field in BPS-5

26.	Driver (BPS-05)	Matric in at least 2nd division with a valid HTV/LTV license and having 5 years' experience of driving heavy transport OR Literate with a valid HTV/LTV license and having 10 years' experience of driving heavy transport.
27.	Electrician (BPS-05)	Matric in at least 2nd division with Electrician's Certificate from a recognized Institution and 2 years relevant experience OR literate with 10 years' experience as electrician.
28.	Khadim Mosque (BPS-01)	Matric with basic Islamic knowledge and proficiency in Nazira or literate with 5 years relevant experience.
29.	Naib Qasid (BPS-01)	Matriculate in at least 2nd division OR literate with 05 years relevant experience.
30.	Mail Rider (BPS-01)	Matric in at least 2nd division with LTV driving license and two years relevant experience.
31.	Lab/Store/Animal Attendant (BPS-01)	Matric with Science in at least 2nd Division.
32.	Helper (BPS-01)	Matric in at least 2 <sup>nd</sup> division OR literate with 05 years' experience in the relevant field.
33.	Mali (BPS-01)	Matriculate in at least 2nd division OR literate with 05 years relevant experience.
34.	Cleaner/Conductor (BPS-01)	Matric in at least 2 <sup>nd</sup> division OR literate with 05 years' experience in the relevant field.
35.	Chowkidar (BPS-01)	Retired defense forces personnel with good physique. Educated persons will be given preference.

#### Terms & Conditions:

1. Applicants must apply on the prescribed Application Form available at the University's website: <https://www.uad.edu.pk> OR at the office of the Registrar, University of Agriculture, D.I. Khan.
2. The detailed Bio-data and attested/verified photocopies of all DMCs, Degrees, and Certificates, CNIC, Experience Certificates and two recent passport size photographs must be attached with the Application Form.
3. Applications processing Fee (Non-Refundable) of **Rs. 3000/- for S.No.1-6, Rs.2000/- for S.No.7-22, and Rs.1000/- for S.No.23-35** shall be deposited in any branch of **Bank of Khyber Limited in Account No. 3003771977, Branch (0129)**.
4. The original fee deposit slip must be attached with the application form. Application(s) with deposit slip(s) of less than the prescribed amount of processing fee shall not be processed.
5. Separate application shall be submitted for each advertised post.
6. The candidates serving in Government, Semi Government or Autonomous Institutions must apply through proper channel, otherwise their applications will not be considered.
7. Only eligible shortlisted candidates will be called for Test / Interview. No TA/DA will be admissible for test/interview and original documents shall have to be produced at the time of interview.
8. University will not be held responsible for non-receipt or late receipt of Call Letters for Test / Interview, and the issue shall be taken up with concerned courier service.

9. Maximum age limit for Faculty Positions will be 55 Years while for administrative and support staff positions age limit will be 45 years.
10. Less than 3.00 CGPA will be considered as 2nd division.
11. Candidates having foreign degrees/certificates must provide equivalency certificate from HEC/PEC/IBCC Islamabad.
12. The University reserves the right to increase/decrease/withhold or not to fill any advertised post.
13. Incomplete applications or applications received after due date will not be entertained.
14. Territorial Jurisdiction/Limits as notified by the Government of Khyber Pakhtunkhwa from time to time in light of Section 4 of the Khyber Pakhtunkhwa Universities Act, 2012 (amended up-to-date) is applicable on the advertised posts from BPS-01 to BPS-16.
15. Errors & Omissions, if any, will be subject to rectification by the University.
16. Last date for submission of applications is **May 15, 2023**.

**Note: The process of Recruitment and filling up the positions will be subject to approval/permission of the Chancellor, University of Agriculture, D.I. Khan and Election Commission of Pakistan.**

**Registrar,  
University of Agriculture, D.I. Khan  
Opposite Bahoo Flour Mill, Near Qureshi Mor, D.I. Khan (0966-851545)**